

**INTERNATIONALER VERBAND DER SCHNEESPORT-INSTRUKTOREN (IVSI)**  
**INTERNATIONAL FEDERATION OF SNOWSPORT INSTRUCTORS (IFSI)**  
**FEDERATION INTERNATIONALE DES INSTRUCTEURS DE SPORT DE NEIGE (FIIS)**



**Statut**  
**Statuts**  
**Statutes**



## **S T A T U T E S**

Snowsport instructors teach within existing bodies (clubs, associations, institutions). The mutual bond between instructors and their learners results in characteristic, unique tasks to be fulfilled by the instructors, who do not usually teach in a professional capacity.

The training of instructors is focused on snow sports, with additional teaching units provided in the fields of leisure pedagogy, health education and safety in snow sports.

Snowsport instructors fulfil their task in society in a cooperative partnership with professional snowsport instructors and school teachers, as well as through constructive collaboration with the International Association for Snow Sports Instruction.

### **§ 1 Name and registered office**

The Federation bears the name:

International Federation of Snowsport Instructors (IFSI).

and shall be registered in the register of associations. The abbreviation "e.V." (registered association) shall then be added to its name.

The Federation is a member of INTERSKI International, the International Association for Snow Sports Instruction.

The registered seat of the Federation is Munich, Germany.

### **§ 2 Purpose**

1. The Federation exclusively and directly serves not-for-profit purposes.
2. The objective of the Federation is the promotion of the common good in the field of sports, particularly of snow sports.
3. The International Federation of Snowsport Instructors represents the interests of snowsport instructors working for clubs, associations and institutions at an international level.
4. The Federation's objectives are to be achieved by promoting the exchange of information, in particular through the following activities:
  - organising Congresses and workshops, etc.;
  - exchanging experiences and new insights in the fields of market development, winter tourism and marketing;



- addressing questions of a responsible and sustainable approach to the natural environment;
- exchanging new insights into matters of leisure education, group interaction and health education;
- exchanging ideas on issues relating to national and international associations;
- exchanging experiences on technique, methodology, organisation, equipment, etc.;
- exchanging relevant specialised reports, papers, films, etc.;
- coordinating a meeting of its members at least once every two years, and staging an IFSI Congress at least once every four years.

### **§ 3 Members**

1. A national organisation or association where snowsport instructors join together can become a member of the International Federation of Snowsport Instructors.

2. Admission:

Applications for admission to the Federation must be submitted in writing to the Executive Board, which verifies the applicant's eligibility for membership according to the admission rules. If the Executive Board approves the application for ordinary membership, a recommendation is made to the General Assembly to decide accordingly.

The General Assembly decides on the admission of ordinary members.

The Executive Board decides on the admission of other members pursuant to § 3 paras 2,3.

3. Members can be:

- Ordinary members:

these are national organisations of the member countries. Only one organisation of a member country can be an ordinary member. This organisation must have legal capacity and must include, among its tasks, the teaching of snow sports. If the country of the applicant organisation is already represented in IFSI, a new applicant from the same country will be referred to the existing national organisation.



- Associate members can be admitted for a limited period for verification;
- Extraordinary membership can be granted to other legal entities according to public or private law;
- Supporting members can be legal entities according to public or private law, or individual companies and individuals who contribute tangible or intangible assets to the Federation.
- Honorary membership can be bestowed on individuals who have made outstanding contributions to snow sports instruction at a national and/or international level.

#### **§ 4 Rights and duties of members**

1. Ordinary members have the right to submit proposals to IFSI and to adequately safeguard their interests in accordance with their own by-laws. Ordinary members oblige themselves to accept the Statutes of IFSI, to work together in the Federation and to strive to communicate and implement the results of common efforts in accordance with the resolutions made. Ordinary members have a seat in the General Assembly and, insofar as they have met their financial obligations to IFSI (§ 5), are entitled to vote. They have the duty to pay their membership fees punctually. In years where a General Assembly with elections is held, IFSI's accounts must reflect full payment of that year's membership fee at least 24 hours before the General Assembly is due to begin.
2. Associate members are admitted for a limited period (generally four years) until their eligibility for membership has been verified. They participate in the General Assembly, without a seat and a vote, for informative purposes only and have access to all events. Should a member country already be represented in IFSI as an ordinary member, associate membership of the same country is not possible.
3. Extraordinary members play an advisory role in the Federation, with a seat but without a vote in the General Assembly.
4. Members are obliged to pro-actively communicate any changes of their contact data to the General Secretariat, without being explicitly requested to do so.

#### **§ 5 Funding**

1. For the Federation to accomplish its tasks, an annual contribution is collected from the ordinary members of IFSI. The General Assembly decides on the amount of this annual fee.
2. The amount contributed by extraordinary members is left to their own discretion.



3. The funding of IFSI's tasks can also be assisted by:
  - a) fees paid by the Congress host/organiser,
  - b) fees paid by the Congress participants,
  - c) donations,
  - d) grants or subsidies,
  - e) other income or proceeds.
4. The Federation is a not-for-profit organisation; it does not pursue goals which primarily serve its own economic interests.
5. The funds of the Federation may only be used for the statutory objectives.

Members do not receive allocations from the funds of the Federation. Resigning members are not entitled to the Federation's assets.

6. No person may profit from expenses which do not serve the purpose of the Federation or from disproportionately high remunerations.
7. The liability of the Federation is limited by the Federation's assets. The liability of the members is limited to the annual membership fee.

## **§ 6 Withdrawal from the Federation**

1. Upon giving six months' notice, any member can terminate its membership at the end of a calendar year. Notice of withdrawal must be given in writing, by registered letter or by certified document.
2. Members must fulfil all statutory duties until the end of the period of notice.

## **§ 7 Expulsion of members**

1. A member which injures the reputation of the Federation, which violates the Statutes, or which does not pay its dues and remains in arrears despite two written reminders may be expelled. Motions to expel members must be made in writing by the Executive Board and/or by ordinary members.
2. If an ordinary members submits a motion for expulsion of another member to the Executive Board, the Executive Board is obliged to ensure that the General Assembly reaches a decision within three months after receiving the motion.

The General Assembly takes the final decision to expel ordinary members by a 2/3 majority of the valid votes cast. An ordinary member can appeal to the General Assembly against such a decision within two months after receiving the notice of expulsion. All rights and duties are suspended until the General Assembly makes



its decision. After hearing the parties involved, the General Assembly ultimately decides on the appeal with a 2/3 majority of the valid votes cast, without further debate and without further possibility to appeal the decision.

3. The expulsion of all other members is decided by resolution of the Executive Board.

### **§ 8 Governing bodies of the Federation**

The governing bodies of the Federation are:

1. The General Assembly
2. The Executive Board.

### **§ 9 The General Assembly**

1. The ordinary General Assembly is convened every two years at the host venue of the next IFSI Congress. Exceptions are decided by the Executive Board. The respective number of delegates must be communicated to the Executive Board upon expiry of the registration deadline at the latest. Only the leader of the delegation or his/her representative (with written power of attorney) is eligible to vote.
2. The General Assembly is composed of:
  - a) the members (§3 paras 3.1-3.5)
  - b) the Executive Board (§10 para 1) / without a vote
  - c) the auditors (§12) / without a vote
3. Voting rights:
  - a) All ordinary members have one vote at the General Assembly. The transfer of voting rights to another ordinary member is not permissible.
  - b) All other members have an advisory role in the General Assembly.
4. The tasks of the General Assembly include, among others:
  - a) establishing the number of members qualified to vote, and ascertaining the quorum;
  - b) hearing and approving the reports of the Executive Board and of the spokespersons of committees;
  - c) approving the annual accounts and balance sheets;





- d) hearing the auditors' report and approving the financial conduct of the Executive Board;
  - e) taking decisions on the admission and expulsion of ordinary members and on any appeals lodged against the expulsion of an ordinary member;  
approving the budget for the next term of office;  
deciding on the tasks for the next term of office;
  - f) voting on the Basic Guidelines for the training, examination and further training of snowsport instructors;
  - g) voting on the Code of Honour;
  - h) voting on motions presented;
  - i) electing the Executive Board (§ 10, para 1) and the auditors (§ 12);  
The elections of the President, the two Vice-Presidents and the auditors are conducted according to the Rules of Procedure for Elections as decided by the General Assembly. According to the Rules of Procedure for Elections, either a secret or an open ballot is to be held.
  - j) voting on the creation of working committees, and appointment of the committees' spokespersons;
  - k) voting on the country where the next IFSI Congress will take place;
  - l) deciding on the membership fee;
  - m) voting on amendments to the Statutes (§ 19) or dissolution of the International Federation of Snowsport Instructors (§ 20);
  - n) voting on the Election Rules.
5. Invitations to the General Assembly are sent out in writing by the Executive Board. The date and agenda of the General Assembly must be made known to the members at least six months prior to the date of the meeting. The final agenda is sent out three months prior to the date of the Assembly.
6. A duly convened General Assembly has a quorum if at least one-third of the ordinary members are present.
7. The General Assembly decides by a simple majority of the votes of the members present and qualified to vote, unless otherwise provided for in the Statutes (§7, §19, § 20).
8. Motions must be put to the Executive Board in writing three months prior to the General Assembly at the latest. The Executive Board must make the motions known two months before the General Assembly at the latest. The ordinary members and the Executive Board are entitled to file motions.
9. Members who default in payment in the full amount are not qualified to vote in the General Assembly.



10. The delegation costs of the national delegates and of elected officials delegated to IFSI are to be covered by the respective members.

### **§ 10 The Executive Board**

1. The Executive Board consists of:

- a) the Honorary Presidents, if elected, who act in an advisory capacity,
- b) the President,
- c) the two Vice-Presidents,
- d) the representatives of two member countries who have not been named in b) and c). The General Assembly elects the countries; the nomination of the persons to represent them on the Executive Board rests with the respective member associations.
- e) the representative, with a seat but without a vote, of the ordinary member that has been awarded the organisation of the next IFSI Congress.

Proposals for the members of the Executive Board should be made by different states/member countries.

2. The Executive Board is elected for four years. Its term of office ends with the next elections. The Executive Board is elected by the General Assembly. Re-election is possible. The Executive Board holds physical meetings at least once a year. Other means of communication (such as Skype) should be employed.

3. The tasks of the Executive Board are:

- a) to draw up an annual profit and loss statement and prepare an annual balance sheet;
- b) to draw up a plan of operation and a budget for the next term of office;
- c) to decide on the guidelines and contract terms for organising IFSI Congresses;
- d) to close contracts with future candidates and hosts of IFSI Congresses;
- e) to fix the package prices for Congress participants, to determine the Congress organisers' fees and participants' fees, to draw up general guidelines for the next IFSI Congress, to supervise the preparations, and to preside over the Congress;
- f) to decide on the admissibility of bids to organise IFSI Congresses, and to decide on the withdrawal of the Congress should an organiser fail to meet in full the obligations and deadlines stipulated in the organiser's contract;
- g) to appoint an executive management/secretary-general and/or to set up an office;





- h) to approve the admission of new members pursuant to § 3 paras 2,3, and to take a final decision on the exclusion of members, with the exception of ordinary members;
  - i) to decide on awarding honours and tributes.
4. Further tasks of the Executive Board are:
- a) to carry out all tasks which result from the objectives set out in the Statutes;
  - b) to convene and prepare the General Assembly;
  - c) to execute the decisions of the General Assembly.
5. The activities of the Executive Board are governed by the Rules of Procedure for the IFSI Executive Board.
6. The Executive Board has a quorum if at least three members eligible to vote are present.
7. The Executive Board can invite to its meetings the spokespersons of the working committees as well as experts to act in an advisory capacity.
8. The President and the executive management/office and/or the secretary-general attend to day-to-day business.
9. In special circumstances, the Executive Board can take decisions in writing (by letter, fax, email).
10. The Federation is represented externally – both in and out of court – by two voting members of the Executive Board acting jointly; at least one of these members must be the President or one of the two Vice-Presidents.
11. If unable to attend a Board meeting, the President and the two Vice-Presidents cannot delegate a deputy to act on their behalf. If the President is unable to attend, the longest-serving Vice-President shall chair the meeting.

### **§ 11 Working committees**

- 1. Temporary working committees can be set up by the Executive Board to deal with special problems and tasks.
- 2. The Executive Board takes the relevant decisions, draws up a catalogue of tasks, appoints the spokespersons, proposes the committee members and supervises the work.
- 3. The travel expenses of committee members shall be covered by the delegating member countries.

### **§ 12 Auditing**

- 1. The General Assembly chooses two ordinary member countries which are not members of the Executive Board for auditing the financial operations of the



- Federation. These two ordinary members each nominate one person to act as auditor.
2. The auditors' task is to examine the financial and business records, present a report to the General Assembly and if warranted, propose that the financial conduct of the Executive Board be approved.
  3. The auditors are not entitled to vote at the General Assembly.

### **§ 13 Basic Guidelines for Snowsport Instructors**

1. The Basic Guidelines for the training, examination and further training of snowsport instructors are minimum requirements. It lies within the discretion of the member associations to pass supplementary or additional guidelines.
2. The Basic Guidelines for Snowsport Instructors, in their applicable version, form an integral part of these Statutes.
3. The international card for snowsport instructors, the international badge for snowsport instructors, as well as the international IFSI annual stamp may only be obtained from the Executive Board and are issued to snowsport instructors via the member associations, according to the conditions stipulated in the Basic Guidelines. Evidence of the period of validity of IFSI cards as well as any special agreements relating to them (such as imprints on cards, etc.) requires previous approval by the Executive Board.
4. See also Guidelines for issuing and using cards. General terms and conditions of business apply (attachment to Statutes).

### **§ 14 Brand protection, guarantee**

1. The IFSI brand of the International Federation of Snowsport Instructors constitutes a quality label and must be employed as such also in everyday usage.
  - a) Using the brand on a day-to-day basis is equivalent to a guarantee that the service provider fulfils the necessary requirements of training and further training;  
  
It is also a prerequisite for receiving discounts, for example from ropeway operators;
  - b) The brand qualifies the bearer to render relevant services to a club/association in order to fulfil its purpose;
  - c) Badges, flags, banners, stamps and all other related products are the physical and intellectual property of IFSI and may be used solely by the Federation.
  - d) Rules for issuing and using the above products must be observed as stipulated in the Statutes, the Basic Guidelines and the Rules of Procedure. Any misuse,



such as the false pretense of qualifications, or forgery of any kind with intent to deceive ropeway operators will result in the immediate revocation of qualifications and cards by IFSI. In such a case, it is up to the responsible national organisation to investigate and take appropriate action.

2. Procedure for using the property of IFSI in any form:

A detailed application for usage, including all necessary documents (such as drawings, intended communication media etc.) must be submitted to the Executive Board. After careful scrutiny of the records furnished, the Executive Board may grant permission to use IFSI property, with ownership rights always remaining with IFSI (subject matter of the agreement).

### **§ 15 Official languages**

The official languages used within the International Federation of Snowsport Instructors are German, English.

French is subject to a separate agreement.

### **§ 16 Voting and recording of resolutions**

1. The General Assembly, the Executive Board and the working committees decide on motions by a simple majority of the valid votes cast and present, unless otherwise provided for in the Statutes (§ 3, § 7, § 19, § 20). In the event of a tied vote, the motion is considered rejected.
2. In special circumstances, decisions by the ordinary members can be reached in writing (letter, fax, email).
3. Minutes reflecting all resolutions of General Assemblies, the Executive Board and the working committees must be drawn up and sent out to the respective organ of the Federation within 21 days. The minutes are to be approved at the next meeting of the same body.

### **§ 17 IFSI Congresses**

1. IFSI holds an IFSI Congress once every four years. The General Assembly can also decide on different intervals.
2. Applications to host a Congress, as well as the awarding and organisation of IFSI Congresses, are governed by the Bidding Guidelines for IFSI Congresses.



### **§ 18 Delegation costs**

1. The cost of sending delegates to the General Assembly, to meetings of the Executive Board and working committees must be covered by the ordinary members that delegate the officials.
2. IFSI covers the costs of persons employed for special tasks in the best interests of the Federation, unless special provisions apply (such as Congress agreements) where the costs are covered by the organisers or others.

### **§ 19 Modification of the Statutes**

1. These Statutes can be changed only by the General Assembly, insofar as the invitation and agenda for the assembly make reference to the proposed changes.
2. Changes require a 2/3 majority of the valid votes cast to become effective.

### **§ 20 Dissolution**

1. The dissolution of the Federation may only be decided by a General Assembly convened particularly for this purpose, provided that a motion to dissolve is communicated together with the invitation to the assembly. At least three quarters of the members have to be present at this General Assembly. The resolution to dissolve the Federation requires at least a  $\frac{3}{4}$  majority of the valid votes cast.
2. If the dissolution assembly according to para 1 does not have a quorum, a second general dissolution assembly may be convened after a waiting period of one hour. This assembly constitutes a quorum in any case. The resolution to dissolve requires at least a  $\frac{3}{4}$  majority of the valid votes cast.
3. In the case of the dissolution or cancellation of the Federation or if its purpose ceases to exist, the property of the Federation goes to a public body or to another body enjoying tax privileges with the specific appropriation that this property has to be used directly and exclusively for promoting snow sports.
4. Unless otherwise decided by the general dissolution assembly, the President and the two Vice-Presidents are appointed to serve as liquidators. The resolutions of the liquidators require unanimity.



## **§ 21 Final provisions**

1. The business year of IFSI corresponds with the calendar year.
2. The place of jurisdiction of IFSI is Munich, Germany.
3. These Statutes were originally drawn up in German.
4. All offices mentioned above are accessible to both women and men.

Founding Statutes	of 27 Mar 1981, Oberstdorf, Germany
Amended	on 19 Jan 1983, Sexten, Italy
Amended	on 29 Mar 1985, Vuokatti, Finland
Amended	on 02 Apr 1993, Beitostolen, Norway
Amended	on 07 Apr 2005, Lech/Arlberg, Austria
Amended	on 31 Jan 2007 in YongPyong, Korea
Amended	on 19 Mar 2019 in Pamporovo, Bulgaria

Attachment: Code of Honour (§ 9.4 lit g)